

## POLICY REGARDING TREATMENT OF INACTIVE ACCOUNTS

**M/s MSB E-TRADE SECURITIES LIMITED** as a matter of policy accepts and realizes that the investor community is made of traders as well as investors. Whereas traders trade frequently, the investors trade with long gaps & long gaps communication with investors. The inactive client policy is framed keeping the same in mind:

### **What happens when a client is declared inactive?**

On a client being declared inactive,

- ↳ All the securities of the client are transferred into the last known demat account of the client.
- ↳ All the funds of the client are returned to the client.
- ↳ In case the demat account/ bank account details are not available and the client is not contactable, the securities/ funds are transferred into a separate account of MSB E-TRADE SECURITIES LIMITED and held till such time MSB E-TRADE SECURITIES LIMITED hears from the client or their representatives.
- ↳ Trading in the client account is stopped.

### **Client declared inactive voluntarily**

A client may write to MSB e-Trade Securities Limited stating that he wishes to transfer his account into an “inactive” status, based on which the account will be marked as such.

### **Client declared inactive by passage of time**

Any client who has not traded continually for a period of 5 years and has also not renewed his running account authorization for 5 continuous years will automatically be moved to the “inactive” category.

### **Client declared inactive by law**

Any client will be moved to the “inactive” category if required by law.

### **Procedure to activate the client**

To reactivate the account;

- the client is expected to write to the TM requesting for activation of the account.
- based on which the account would be activated after due diligence by the TM.

